

Board Meeting Minutes –February 20, 2019

Item 1 – Pledge of Allegiance

Item 2 – Roll Call at 6:30pm

Board Members answering roll call were Board Member Lewis, Board Member Moser, Board Member Rohn, Board Member Edelman and Board President Kennedy.

Item 3- Review of Minutes from January 2019 minutes.

Board Member Lewis made a motion

Board Member Moser seconded.

Motion carried.

Item 4 – Public Comment:

No comment

Item 5- Staff Reports

Director Kentfield apologized for his absence last month and thanked Avalon for representing him in the Board meeting.

Rec Report

Director Kentfield welcome Amy Hodge. New recreation coordinator active adults and fitness. She will begin March 4. Director Kentfield reported the locker room tile has been officially considered defective and full replacement will occur. The maintenance facility shed is now complete and Josh has moved equipment inside. Received official notification from PDC Energy and they will donate \$13,500 to the EAPRD. We are preparing for the Daddy Daughter Dance with 170 couples registered and are sold out with 50 couples for the Daddy Daughter Dinner. Great job Caryl for planning the DDD, she has partnered with McCartys and some princesses for the event. The EAPRD hosted its first outdoor tournament. Great job Tom for getting that on the books and Josh for having the fields ready to go. Hosted our All Staff Meeting on February 10. Went over 2019 expectations, safety procedures and some team building. Great opportunity to get everyone in the same room and work through some very important items. The EAPRD hosted a Brazilian Ju-jitsu tournament with over 200 people in attendance. Director Kentfield reported that revenues are up \$43,976 from this time last year! Great job team!

Item 6- Old Business: Grants, Donations, & Fundraising

- Bricks have been ordered and should arrive spring 2019. Josh and his crew will install the bricks. Once bricks are ready to install, Josh and his team will level the existing bricks. We'll make sure those who ordered a brick this go around, will be notified and celebrated.
- PDC will want to do a public presentation. Once a good date is set, the EAPRD will meet up with them joined by media of some sort.
- Corporate sponsorships are going very well. All conversations had have been positive and we'll look to confirm some large partners in the near future.
- Director Kentfield reported that \$30,000 in sponsorships is the goal for 2019. The use for these funds will be directed towards capital funds and EAPRD projects.

Item 7- Old Business: Outdoor Project Update

Outdoor project is completed. Josh has finished the maintenance facility shed, installed irrigation through the campus, replaced the watering system, and seeded addition square footage of park grass. 8-

Item 8 - Old Business: Other

N/A

Item 9- New Business: Outdoor Facility Heating

Director Kentfield requested an additional \$5,000 to place a forced air heating unit for the outdoor maintenance facility.

Board Member Lewis asked if not having heat in the original plan was an oversight. Director Kentfield explained that it was not oversight but once the building went up. Heat was never planned but with the addition of heat, the facility could offer more all season use. Heat will help with fuel storage and equipment health. The EAPRD has received 3 bids currently and are confident the project can be completed under \$5,000. Board Member Edelson asked if any of the bids were local and the Board requested the District seek additional local bids for the project.

Board Member Lewis made a motion to accept a bid up to \$5,000.

Board Member Edelson seconded.

Motion Carried.

Item 10- New Business: Warranty Discussion and Direction

The EAPRD and FCI have made a lot of progress of the past 60 days. Dal Tile has accepted responsibility and will remove and replace tile in the locker rooms. FCI has a contractor who will work a double shift to cut the timeline of the project in half. The District will need to communicate to shareholders where, what and why the project is occurring. District Director Kentfield reported with two crews, the project is expected to take 5-6 weeks. FCI will have full quality control of the tear out and install. The plan is to complete one locker room at a time allowing both genders accessibility at all times. The District board confirmed the plan to move forward with the warranty project to remove and replace all locker room tile.

Board Member Lewis requested that the Board receives detailed updates for the project similar to OAC meetings.

Mezzanine Flooring upstairs warranty:

Director Kentfield explained that the current flooring is ghosting due to micro cracks in the surface.

The Board discussed and agreed to replace the flooring with the same color but with no sealer and without the fleck that is currently added. Discussion was had regarding when this project would take place. Portions of it will occur throughout maintenance week, but the track will have to be completed during operations. Timeline for each project would be a 7 day process.

Board Member Lewis made a motion to approve the EAPRD to move forward with mezzanine flooring project to repaint the existing flooring with no fleck and no sealer, same color.

Board Member Edelson seconded.

Motion passes.

Item 11- New Business: One Team. One Community – Our new approach to youth sports.

Director Kentfield presented a new proposal for how the EAPRD will conduct youth athletics. Introduced in grades K-2, teams will consist of individual teams, but kids will practice together clinic style. We think this process will allow for consistent coaching and quality of program for all. The District hosted coaches' roundtables introducing this to coaches in our system. The coaches received the idea well and we're excited about it.

Board Member Rohn thought it would be good to introduce to K-2 for the first couple years. The goal is to develop a program, not 15 individual teams. The goal will be at least 1-6 coach-player ratio.

The Board expressed support for the idea and approved the athletics team to move forward in the fall of 2019.

Item 12: New Business: Other

Item 13: Board Reports

Board Member Moser – Reported on the Customer Relations Committee. Adding a pin for Spanish speaking employees, training videos and how to improve customer experience.

Board President Kennedy - Confirmed the board retreat at Kenny's on April 1 from 11:30-3:30pm.

Board Member Lewis - sat in the programming meeting with the staff. Excited to see programming evolve. Board Member Lewis brought up concerns about the LPi newsletter that the District has partnered with and double asking local businesses for sales or sponsorships. Director Kentfield explained that LPi is a large publication production organization that partners with senior centers and churches. The District agreed that double asking local businesses was inappropriate, and it'll be up to us now to make sure we are responsible and professional with all local businesses we seek partnerships with.

Board Member Edelmon - Simple Warranty update. FCI has been accommodating over the past 60 days. Looking forward to the projects beginning soon.

Board Member Rohn – no report.

Meeting adjourned – 7:59pm