

Board Meeting Minutes – February 17, 2021

Item 1 – Pledge of Allegiance

Item 2 – Roll Call at 6:32pm

Board Members answering roll call were Board Member Kennedy, Board Member Lewis, Board Member Baiamonte
Board President Edelmon and Board Member Rohn were absent.

Item 3- Review of Minutes:

Board member Lewis made a motion.
Board member Baiamonte seconded.
Motion carried.

Item 4 – Public Comment

No comment.

Item 5 - Staff Reports

- a. Recreation Updates – Presented by Brian Stone, District Director
 - i. Mr. Stone provided an update that about a week ago, Nina, Trent, and he met with members of the school district regarding the water agreement between the district and the Eaton Area Park & Recreation District. This meeting was held after a conversation with the school district regarding possible financial responsibility by EAPRD for improvements to the wells during construction of the new school. This meeting was designed to get both parties familiar with the water agreement and begin conversations of potential impacts. Though there was not a great deal of information shared, Mr. Stone feels that the District was able to show their understanding of the water agreement. Pump houses were also discussed in the meeting, and it was shared that they would be very similar to the Districts and would have like colors. The next meeting will be held on February 25th. Board Member Lewis asked if Mr. Stone had spoken to legal council regarding this matter. Mr. Stone stated that he would be following up with her tomorrow. Financial Consultant, Alan Holmberg asked about the water agreement and asked if the District was responsible for twenty percent of the cost. Board Member Lewis stated that the District was to pay twenty percent of the operations which covers the electricity only. The fifty percent would come into effect when the wells require work to be done that brings water to the Districts and is beneficial to both parties. Board Member Lewis asked Facility Manager, Josh DeJong if they would have a similar pump station on their site. Mr. DeJong said he was unable to get the plans prior to this meeting. Board Member Lewis asked for clarification of what the twenty percent total flow is for the Eaton Area Park & Recreation District.
 - ii. Mr. Stone provided an update on the pipe break that happened on Monday in the gym. He stated that the gym was drying out, but that the floor continued to ripple over the past day. The flooring company was scheduled to come to the facility on Thursday to help the District evaluate next steps. It was stated that the District was utilizing local business partners for gym space to continue programs. Local business partners have been a huge help and the EAPRD staff expressed thanks for their support. Vice Chair, Kennedy asked for a brief description of

what happened as she has been asked while out in the community. Mr. Stone explained that it was the drainpipe for the building sprinkler system located in the storage closet off the gym. There was only a small supplemental heater that controlled the temperature of that space. The thought was that it got so cold, the neutral in the supplemental heater fried, causing the heater to shut down. The pipe near the exterior wall then froze causing the break. Mr. DeJong stated that, because it was a drain for the sprinkler and it ran to the outside of the building, it was similar to a dryer vent where cold air blew into the pipe and, because of the extreme cold temperatures, the pipe broke at the ball valve. Mr. DeJong mentioned that EAPRD was looking into ways to add other solutions to prevent this from happening again.

- iii. Mr. Stone stated that the insurance claim for the picnic shelter had been denied by our insurance carrier. The denial was communicated over the phone with the insurance adjuster, so Mr. Stone was waiting to see the report with the findings. The insurance representative stated that there was a flaw with the install and EAPRD would have to go back to the builder about the issue. Mr. DeJong reached out to the builder to notify them of this decision and will work with them on the next steps in the process. It was shared that the team would also be looking at other damages caused by the storm to see what the best approach would be for these claims and evaluate the total cost to the District.
- iv. Mr. Stone stated that the Play Place re-opened on February 15th. The hours would remain limited, but the hours provide times for parents to take a class or workout.
- v. Mr. Stone stated that basketball was going very well. There were 14 teams in the 3rd- 6th grade leagues and the men's league started with 7 teams.
- vi. Mr. Stone shared that the first session of group swim lessons would begin on March 6th. This would be the District's first offering since last year.

Item 6 – Financial Report

Financial Consultant, Alan Holmberg, shared that the budget for the year was about \$35,000 a month for registrations and memberships, which was within the budget for January. He shared that current cash for the District was approximately \$1,115,000, with no significant tax revenue collected for the year. It was stated that additional funds may still be available through the Coronavirus Relief Fund that could benefit the District for items impacted by the pandemic. He was hopeful that restrictions will continue to loosen, and that the District can continue to open up and allow more people in. Board Member, Lewis asked about unemployment claims. Mr. Stone stated that the last report had no new claims for the fourth quarter. If additional claims were made, the relief fund would pay 100% of the reimbursement. Mr. Stone also stated that he looked into expenses for aquatics last month, and found that there were many staff members quarantined, which increased the over staff cost for the month. These costs would be eligible for reimbursement through the relief fund.

Item 6 – New Business

- a. Notice of Acceptance of Successor Trustee Position- presented by Brian Stone, District Director. In 2017 the Eaton Area Park & Recreation District adopted an Employees' Retirement Plan and Trust ("Plan"). Pursuant of the plan, it was required to assign a representative from the District to serve as the Trustee of this plan. Currently, the plan trustee is former District Director Bryan Kentfield. This evening, I am seeking approval for authorization to serve as the successor to Mr. Kentfield as the trustee of the Employees Retirement Plan and Trust.
 - a. Board Member Lewis made a motion to approve the Trustee Change.
 - b. Board Member Baiamonte seconded the motion.
 - c. Motion carried.

Item 7 - Board Reports

- a. Vice Chair Kennedy thanked the staff for staying on top of everything that is going on. She stated that she receives positive feedback about opening up more and having youth and adult programs. She shared that when people come to the facility, they have a sense of normalcy.
- b. Board Member Lewis echoed Mrs. Kennedy's thoughts.

Adjourn Meeting at 7:06 pm