



EATON AREA PARK & RECREATION DISTRICT

September 21, 2022 - 6:30 p.m.
1675 3rd Street, Eaton, CO 80615

MEETING MINUTES

A. CALL TO ORDER

Board President Kennedy called the meeting to order at 6:30 p.m.

- Roll Call

Present:

Julie Kennedy – President
Jen Baiamonte – Vice-President
Mike Ketterling – Treasurer
Brittany Calhoon – Secretary
Joshua DeJong – At Large

Also Present:

Alan Holmberg, Financial Advisor
Dean Campos, District Director
Avalon Mays, Interim District Director
Trisha Conway, Human Resource Specialist
Amy Hodge, Recreation Division Supervisor
Caryl Abeyta, Athletics Coordinator
Joe Ciancio, Facilities Manager

- Pledge of Allegiance

Board Member Calhoon lead the Pledge of Allegiance.

B. REVIEW AND APPROVAL OF

- Agenda of the September 21, 2022, District Regular Meeting.

Board Member Ketterling moved to approve the September 21, 2022, agenda as presented, Board Member Calhoon seconded the motion. Roll call on the vote resulted as follows; Yeas -Kennedy, Baiamonte, Ketterling, Calhoon, DeJong; Nays - None; Motion Passed.

- Minutes of the August 17, 2022, Board Meeting – T. Conway Human Resource Specialist

Board Member Baiamonte moved to approve the August 17, 2022, minutes as presented, Board Member DeJong seconded the motion. Roll call on the vote resulted as follows; Yeas -Kennedy, Baiamonte, Ketterling, Calhoon, DeJong; Nays - None; Motion Passed.



- Public Invited to be Heard

Board President Kennedy opened the meeting to the public.

Ryan Calhoon 665 S. Mountain View Drive, Eaton pointed out some repairs in the parking lot, and requested to bid asphalt work for the EAPRD.

Denise Welting 33429 County Road 33, Eaton reported on the staffing need for youth athletics from a parent, and coach directly involved in the EAPRD programs.

C. ACTION ITEMS

1. Resolution – Eaton Area Park and Recreation District – Colorado Paid Family Medical Leave Insurance Program (FAMLI)

Board President Kennedy opened the public hearing for public comment, which there was none.

Ms. Conway reported on the Colorado Paid Family Medical Leave Insurance Program (FAMLI) and staff's recommendation to decline participation in the program.

Board President Kennedy opened discussion to board member comment, which there was none.

Board Member Baiamonte moved to approve the Resolution to decline participation in the Colorado Paid Family Medical Leave Insurance Program, presented by staff; Board Member Calhoon seconded the motion. Roll call on the vote resulted as follows; Yeas -Kennedy, Baiamonte, Ketterling, Calhoon, DeJong; Nays - None; Motion Passed.

2. Account Authorization

Mr. Campos reported on account authorizations to be added as a signatory, and permit all action with respect to the Accounts, including, but not limited to, the right to have online banking access and all right related thereto. The District further rescinds the prior authorization to permit Brian Stone to take any action with request to the accounts, and requests that he be removed as a signatory.

Board President Kennedy opened discussion to board members, to which there was none.

Board Member Calhoon moved to approve Dean Campos account authorization, rescinding Brian Stone' authorization as presented by staff; Board Member Baiamonte seconded the motion. Roll call on the vote resulted as follows; Yeas -Kennedy, Baiamonte, Ketterling, Calhoon, DeJong; Nays - None; Motion Passed.

D. COMMUNICATIONS

- Staff Report
 - Dean Campos, District Director gave a brief presentation on District updates, maintenance week, minimum wage increase, health insurance increase estimates at 9%, working with Mark Gubler to look at wage matrix, and working on budget. Staff is partnering with Weld County Good Job Pilot Program to access assessment tools, and consulting services to improve job quality at no cost. EAPRD offered the Recreation Coordinator Athletics position to Jennifer James, and her first day will be October 10, 2022. Eaton High School working with Tom Shannon for emergency action plan, and drill requirements. Mr. Campos reported he will be front facing



for coaches, and patrons in the coming weeks.

- Joe Ciancio, Facilities and Grounds Manager gave a brief presentation on Maintenance Week, staff appreciation for all the hard work. Diane Grossenbacher for her donation, and hard work to the EAPRD flower beds.
- Financial Report
 - Mr. Holmberg reported on the financial report level of registrations at 80k on an upward track for activities, registrations, and rentals at the EAPRD. Kicking off budget season the EAPRD does get a preliminary tax for the assessed value through the assessor's office on August 25th. We will have a budget hearing in December and levy the property taxes for the following year financial plans.
- Board Member Report
 - Board President Kennedy requested a work session to discuss upcoming budget items on October 19, 2022 @ 5:30pm, and November 16, 2022 @ 5:00pm located at the EAPRD prior to the regular scheduled meeting.
 - Board Member Ketterling asked to simplify the financial report presented to the Board.

E. ADJOURN

Board Member Calhoon moved to adjourn; Board Member Baiamonte seconded the motion. Roll call on the vote resulted as follows; Yeas -Kennedy, Baiamonte, Ketterling, Calhoon, Delong; Nays - None; Motion Passed.

Upon a motion duly made, the meeting was adjourned at 7:18p.m.

Trisha Conway, Human Resource Specialist

The Eaton Area Parks and Recreation District will make reasonable accommodations for access to District services, programs, and activities and will make special communication arrangements for persons with disabilities. Please call (970) 893-1219 by noon on the Tuesday prior to the meeting to make arrangements.