

## Board Meeting Minutes – August 18, 2021

### Item 1 – Pledge of Allegiance

### Item 2 – Roll Call at 6:30pm

Board Members answering roll call were Board President Edelmon, Board Member Lewis, Board Member Rohn, Board Member Baiamonte. Board Member Kennedy arrived following roll call.

### Item 3- Review of Minutes:

Board member Rohn made a motion.  
Board member Baiamonte seconded.  
Motion carried.

### Item 4 – Public Comment

### Item 5 - Staff Reports

- a. Recreation Updates – Presented by Brian Stone, District Director
  - i. Mr. Stone provided an update that the District received the final payment for the insurance claim for the water damage. The claim covered all of the expenses including damages, equipment rentals, supplies, and lost revenue. The total loss was \$286,071.00. Of this funding, approximately \$62,000 was received for business disruption to the District.
  - ii. Mr. Stone reported that the District received notification from the state that the summer program will be coming off probation for the Eaton Explorers. The District will be receiving the permanent license in the next few weeks. In addition to getting the permanent license, we will be adding additional rooms to the license to ensure compliance while at the Eaton Area Community Center. Mr. Stone thanked all of the camp staff, as they dedicated a great deal to this program and the kids in this community.
  - iii. Eaton High School will be hosting a softball tournament on August 20<sup>th</sup> and 21<sup>st</sup> at the Athletic Complex. The tournament has grown from 8 to 12 teams this year. This is another fun partnership and is great to be able to host teams from all over the state.
  - iv. Mr. Stone stated that on Thursday, he would be meeting with the School District for a follow up meeting on the irrigation improvements with the new school. He is hopeful that we are close to a resolution to the cost sharing portion on these improvements.
  - v. Mr. Stone stated that Barker Rinker Architect will be onsite for their annual Rec Camp tours. This is a group that is currently in the process of building a new recreation facility. The tours allow them to get some thoughts on what

might work in their communities. They will have approximately 24 individuals touring the facility on the 25<sup>th</sup> of September.

- vi. The District has extended an offer to Samantha Brown for the interim Athletic Coordinator position with the District. Sam has proven herself in the different roles she has played with the District, and we are excited to have her join the team. Board President Edelman asked if the District would be filling the vacant Recreation Specialist position as Sam moves into her new position. Mr. Stone stated that they would be posting it internally by the end of the week so that Sam could have the support she needs.
- vii. Mr. Stone stated that additional information about programs and activities can be found on the new version of the Rec Report. He thanked Elise for her work on this and stated the new version looked very good and professional.

#### Item 6 – Financial Report

- a. Financial Consultant, Alan Holmberg reported that all documents were submitted to the audit firm for the 2020 audit. Mr. Holmberg anticipated having a draft to review in the next couple of months. He also stated that the 2022 assessors report will come out on August 25<sup>th</sup>. This will allow the District to begin planning for the upcoming budget process beginning in October.

#### Item 7 – New Business – De-Obligation of CVRF

- a. Mr. Stone stated that in August of 2020, The Eaton Area Park & Recreation District received Coronavirus relief funding from the Department of Local Affairs for Covid-19 related expenses. In the submittal, the District requested funding for improved filtration through our HVAC equipment. During the Department of Local Affairs review, it was determined that this was not an eligible expense through this funding. The District chose not to make the upgrades to the system and instead changed filters more frequently. With this expense not eligible, this leaves a large portion of the funding left unspent. The Department of Local Affairs has requested agencies review the remaining balances and determine if there will be a portion of the funding to be de-obligated and returned for redistribution. Currently, the District has a balance of \$102,716 from the \$198,367 awarded. Presently, the District is using the funding for minor supplies, as well as staff wages for additional cleaning and sick leave caused by Covid or Covid exposure. Mr. Stone recommended that the District retain a portion of this funding for potential expenses, but to de-obligate some of the funding for other agencies to use. Currently, we have approximately \$1500 of eligible expenses that the District will be submitting in the coming weeks. Board President Edelman stated that he felt that it was good to give some back, and that even if it were to change in the few months, there may be the chance to reapply for additional funding. Board member Lewis stated that she felt we should give back about half of the funding. Mr. Edelman agreed. Mr. Holmberg stated that the District could de-obligate just over half of the funding, leaving a balance of \$50,000 to draw

from for upcoming expenses. The Board agreed with de-obligating funds and to keep a balance of \$50,000 for expenses for the remaining portion of the year.

Item 8 - Board Reports

- a. Board President Edelman, stated that it is great to see all the activities and programs that are taking place. He also thanked the Board for the Board retreat that was held on August 12th. Adjourn Meeting at 6:57 p.m.