



EATON AREA PARK & RECREATION DISTRICT

November 16, 2022 - 6:30 p.m.
1675 3rd Street, Eaton, CO 80615

MEETING MINUTES

A. CALL TO ORDER

Board President Kennedy called the meeting to order at 6:30 p.m.

- Roll Call

Present:

Julie Kennedy – President
Mike Ketterling – Treasurer
Jen Baiamonte – Vice President
Joshua DeJong – At Large

Also Present:

Alan Holmberg, Financial Advisor
Dean Campos, District Director
Avalon Mays, Interim District Director
Joe Ciancio, Facilities Manager
Amy Hodge, Recreation Division Supervisor

- Pledge of Allegiance

Board Member Ketterling lead the Pledge of Allegiance.

B. REVIEW AND APPROVAL OF

- Agenda of the November 16, 2022, District Regular Meeting.

Board Member Baiamonte moved to approve the November 16, 2022, agenda as presented, Board Member DeJong seconded the motion. Roll call on the vote resulted as follows; Yeas -Kennedy, Ketterling, Baiamonte, DeJong; Nays - None; Motion Passed.

- Minutes of the October 19, 2022, Board Meeting – T. Conway Human Resource Specialist

Board Member DeJong moved to approve the October 19, 2022, minutes as presented, Board Member Ketterling seconded the motion. Roll call on the vote resulted as follows; Yeas -Kennedy, Ketterling, Baiamonte, DeJong; Nays - None; Motion Passed.

- Public Invited to be Heard

Board President Kennedy opened the meeting to the public to which there was none.

C. ACTION ITEMS



1. Upcoming Election – Mail Ballot or Polling Location

Board President Kennedy opened the public hearing for public comment, which there was none.

Mr. Campos gave a brief presentation on upcoming election, mail ballot or polling location options.

Board President Kennedy opened discussion to board member comment.

Discussion ensued between the board members, and staff.

Board Member Ketterling moved to approve utilization of a polling location, as presented by staff; Board Member DeLong seconded the motion. Roll call on the vote resulted as follows; Yeas -Kennedy, Ketterling, Baiamonte, DeJong; Nays - None; Motion Passed.

2. Adopting State CORA Request Process

Board President Kennedy opened the public hearing for public comment, which there was none.

Mr. Campos gave a brief presentation on the Resolution to adopt the Special District State records management manual.

Board President Kennedy opened discussion to board member comment.

Discussion ensued between the board members, and staff.

Board Member Ketterling moved to approve the Resolution to adopt the Special District State records management manual, as presented by staff; Board Member DeJong seconded the motion. Roll call on the vote resulted as follows; Yeas -Kennedy, Ketterling, Baiamonte, DeJong; Nays - None; Motion Passed.

D. COMMUNICATIONS

• Staff Report

- Dean Campos District Director reported on work session for budget scheduled for December 7, 2022, 4:00pm at the EAPRD, bond payment on November 9th, upcoming meeting on December 14th to adopt the 2023 budget.
- Amy Hodge Recreation Division Supervisor reported on active aging Weld County Health Inspection received a 100% on the inspection, Senior Resource Fair is coming up, and usually has 25-30 active aging members participate, Holiday Chili Off is scheduled December 21st. Fitness/Wellness received mixed reviews about the changes to the mezzanine area, and trainer games end on Wednesday with membership prize options. Personal Training is currently at \$19,000.00 dollars in revenue for the 2022 year. EAPRD is looking at Health and Wellness Fair for 2023, modeling something like the 9 Health Fair. Special Interest Music movement program has had great attendance, they also volunteered to be the singer and songwriter for mom and son date night.

• Financial Report

- Alan Holmberg reported working on the budget and details of the 2021-2022 budget. Weld County will be sending a final valuation from the Assessor's office and will be the largest valuation in the history of the EAPRD District. Discussion ensued regarding the legal requirements of the budget hearing; extra copies are available for any public comment.



- Board Member Report

- Board Members recognized staff for their hard work putting together the 2023 budget.
- Board Member DeJong asked for an update regarding reseeding the native grass area. Joe Ciancio Facilities & Grounds Manager reported he met with a company that came out and took a measurement of the area. Discussion is ongoing about the best time, and cost to reseed the native grass area.
- Board Member DeJong asked about the construction issues with the exterior ADA ramp. Dean Campos reported he spoke to Wesley LaVanchy, Town Administrator, Town of Eaton, the issue is an ongoing discussion.
- President Kennedy reported on the success of truck or treat, board members will decorate a Christmas tree in the lobby, Diane Grossenbacher will update the EAPRD entryways with Christmas planters, Kennedy also requested the EAPRD reach out to High School or FHA for other community involvement in holiday festivities.

E. ADJOURN

Board Member Baiamonte moved to adjourn; Board Member Ketterling seconded the motion. Roll call on the vote resulted as follows; Yeas -Kennedy, Ketterling, Calhoon, DeLong; Nays - None; Motion Passed.

Upon a motion duly made, the meeting was adjourned at 7:11p.m.

Trisha Conway, Human Resource Specialist

The Eaton Area Parks and Recreation District will make reasonable accommodations for access to District services, programs, and activities and will make special communication arrangements for persons with disabilities. Please call (970) 893-1219 by noon on the Tuesday prior to the meeting to make arrangements.