

Board Meeting Minutes –January 15, 2020

Item 1 – Pledge of Allegiance

Item 2 – Roll Call at 6:30pm

Board Members answering roll call were Board Member Edelman, Board Member Lewis, Board Member Moser, and Board Member Rohn.

Board president Kennedy not present due to a work conflict.

Item 3- Review of Minutes:

1. Board meeting - December 11, 2019
 - a. Board Member Moser made a motion.
 - b. Board Member Edelman seconded.
 - c. Motion carried.
2. Special board meeting – December 18, 2019
 - a. Board member Lewis requests an amendment for Item 6 – new Business: Executive Session pursuant to C.R.S - Section 24-6-402(4)(f) for the purpose of discussing District Director.
 - i. Board president Kennedy announces that no decisions were made but that the board will be directing board council Rocklin to ~~their~~ her next steps.
 - b. Board Member Edelman made a motion to accept the minutes with the correction provided by board member Lewis.
 - c. Board Member Rohn seconded.
 - d. Motion carried.
3. Special board meeting – December 30, 2019
 - a. Board Member Rohn made a motion.
 - b. Board Member Edelman seconded.
 - c. Motion carried.

Item 4 – Public Comment:

1. Public comment “happy January”

Item 5- Staff Reports

Interim District Director Mays –

- Upcoming & Current Events –
 - Wellness Beyond Weight – started this week, Amy working tirelessly through assessments (22 registered.)
 - Shared Wellness Beyond Weight program guide with the board.
- Spotlight – Mason Hale
 - Has been paramount to the youth sports program. He has provided excellent services to our players and teams and continues to improve our athletics programing.

- Welcome Rachel Duncan, District intern from UNC for the winter/spring semester.
 - During Rachel’s internship she will be working with each of our coordinators to gain an understanding of the dynamics of each program area.
- Program Area Highlights
 - Group swim lessons started this week 74 enrolled with a revenue of \$3,270.
 - Hired two new lead staff members at the Welcome desk Samantha Brown and Stephanie Player.
 - Kim Kavanaugh – Guest Services Coordinator’s last day with the District will be January 10, 2020. Greg Hughes – Aquatic’s Coordinator will be assisting with the Welcome Desk’s daily operations as well as Samantha Brown and Stephanie Player during the absence of a Guest Services Coordinator.
 - Deck the Halls event and Jubilee were huge successes. The can food drive brought in just under 1400 lbs of donated food items.
 - New to 2020, Senior Resource Fair (11 vendors have already registered.)
 - Event will take place in February.
 - Discussion – CBD & Hemp Oil wellness info night:
 - Financial Advisor Alan Holmberg asked if the [District] has any policies currently in place addressing CBD? Board member Edelmon commented that CBD is legal, and most employers don’t have policies against it. Board member Lewis commented that she doesn’t see any issues with providing wellness information on CBD but mentions that it is important that we make it clear that we are not promoting a specific company with marketing materials, phone numbers, names and no items may be sold.
 - Financial Update
 - 2019 total operating revenues: \$2,187,197
 - Aquatics - \$40,000 exceeded \$56,411 141%
 - Eaton’s Explorer’s - \$40,000 exceeded \$61,254 153%
 - Facility rentals - \$100,000 exceeded \$127,757 128%
 - Fitness - \$27,500 exceeded \$35,872 130%
- Board member Moser asked for follow up on the gym usage for the current basketball season. Interim District Director Mays explained that Caryl Abeyta – Athletics Coordinator did a great job of coordinating and communicating with coaches and participants regarding any schedule changes and the transition in gym use and scheduling went smoothly. Board member Lewis mentioned that those that she has spoken to have had nothing but positive things to say.
- Board member Lewis asks EAPRD staff member Amy Hodge – Fitness & Active Adults Coordinator if she will oversee the fair and that she should reach out to Karen Griffin. Karen Griffin previously put on a senior fair for the Legacy Center that was very successful.

Financial Advisor Alan Holmberg

- Mentioned the original agreement with the school district stating they would pay for half of 3rd street between CR 35 and Cherry along with the water and sewer line contingent on them having a bond issue in the future. Financial Advisor Alan Holmberg request guidance on “how the [EAPRD] plans on providing the school district a number or how to communicate that with

them”? Board member Lewis explained that this topic came up in discussion during a recent walk through addressing water lines and wells with school district representatives and that they had mentioned wanting to hold onto the reimbursement and instead utilize the funds to take anything we might owe to them. Board member Lewis explains that the EAPRDs water system has been serving the needs of the Eaton Area Community Center and grounds but that the school district is discussing putting in a cistern system which may impact our water and the District would have some financial obligation to. The EAPRD board and the school district will be meeting to discuss details regarding these matters. Financial Advisor Alan Holmberg suggests that a formal reminder be sent by Board Legal Council Avi Rocklin within in the coming months.

Item 6-Old Business: Grants, Donations, Fundraising

Board member Edelson asks if the GOCO grant was submitted? Interim District Director Mays explained that the Grant was submitted in October 2019 and a formal resolution signed by the board was submitted to GOCO in November 2019. We will hear back in March of 2020 if the EAPRD’s submission was accepted.

Item 7- Old Business: Other

EAPRD board members provided feedback regarding the cleanliness of the facility, policy enforcement with members, and snow removal.

Item 8 – New Business: Resolution Adopting Third Amended Bylaws

1. Board Member Rohn made a motion.
2. Board Member Edelson seconded.
3. Motion carried.

Item 9 – New Business: Designation of Public Place for Posting Notice Pursuant to C.R.S. § 24-6-402(c).

1. Board Member Moser made a motion to designate the Eaton Area Park & Recreation District website, www.EAPRD.com, and the front entry of the Eaton Community Center as the public notice posting area pursuant to C.R.S. § 24-6-402(c).
 - a. Board Member Rohn seconded.
 - b. Motion carried.

Item 10-New Business: Inclusion policy

1. Tabled to February’s board meeting.

Item 11 – New Business: District Director Update

1. Board member Lewis requests discussion regarding the District Director’s employment agreement.
 - a. No comment
2. Board member Edelson makes a motion to approve the employment agreement.
3. Board member Moser seconded.

4. Motion carried.

Item 12 – New Business: Other

1. EAPRD Board Election

- a. Board member Moser explains that she will not be running for a position on the EAPRD's board in the upcoming election. Board member Moser will be assisting Chris Bagley on the upcoming District election.
 - b. Board member Moser explains there is a deadline to get a call for nominations into the paper and requests that the other EAPRD board members review the information.
 - c. EAPRD election will be on May 5, 2020.
 - d. Self-nomination forms will be available at the front desk at the Eaton Area Community Center. There will be 3 chair positions open for the 2020 election. One will be a 2-year term.
 - e. Board member Moser explains that the District will have three elections in the next four years: 2020, 2022, and 2023. The state wants to offset elections by having Special District elections on odd years rather than even.
 - f. Board member Edelman informed the board that the Eaton Fire Protection District and the Eaton Area Park & Recreation District can have a coordinated election.
 - g. Board member Lewis requests that an EAPRD staff member learn how to run elections for future years.
 - h. Board member Moser mentioned compensation for Chris Bagley. EAPRD board agreed that further discussion would be made in March.
2. Board member Edelman asks for a monthly financial statement showing the bills that have been paid in the board packet. Interim District Director Mays referred the board to the board packet which included a tracking sheet for expenses and revenues.
 3. Board member Lewis received an updated list from the Weld County Assessor which includes some properties that the EAPRD can include within our boundaries.

Item 13 - Board Reports

1. Board member Edelman and EAPRD staff member Josh DeJong – Facilities Manager met with Jeff with the [Town] to go over an IGA proposal for town parks. The Town will review the proposal and provide feedback within the coming months.

Meeting adjourned – 7:16pm