

## Board Meeting Minutes – December 12, 2018

Item 1 – Pledge of Allegiance

Item 2 – Roll Call at 6:30pm

Board Members answering roll call were Board Member Lewis, Board Member Moser, Board Member Rohn, Board Member Edelman and Board President Kennedy.

**Board Member Moser moved to omit item 13 from the agenda and postpone to the March 2019 board meeting. Board Member Rohn seconded the motion. Motion carried.**

Item 3- Review of Minutes from November 2018 Meeting

A motion was made by Board Member Lewis to accept the minutes as written, the motion was seconded by Board Member Edelman. Motion passed.

Item 4 – Public Comment:

No comment

Item 5- Staff Reports

Board Counsel Avi Rocklin – Nothing to report.

District Director Kentfield reported on the month of events. Holiday promotions had success with 204 12 for 25 passes sold. 12 days of Christmas is wrapping up today and had good success, nuggets tickets were given away, and the holiday promotion annual pass drive kicks off on Saturday. Not to mention there was good success with Santa landing in the helicopter, and participation in the Parade of Lights. The fitness room was recently painted, and a whiteboard will be added soon. Josh has us signed up for Project Evergreen and he attended the Rocky Mountain Regional Turf Association Conference. He is also officially vice president of the Colorado Sports Turf Managers Association and was asked to be a part of the Colorado Sports Turf Manager Association. The goal in 5 years is to be well connected within the state and the state renowned program.

Update on warranty: the 2 by 2 tiles will have a replacement plan because tiles are defective. Meetings are set for next week on Wednesday to discuss athletic complex and landscape.

Board President Kennedy thanked Kentfield for the updates.

Financial Advisement - Alan Holmberg: Suggested another transfer into escrow fund for various reasons. There is \$164,000 in the escrow account currently. Board President Kennedy agreed with Holmberg's idea and went over process briefly. Board Member Rohn made a motion to move approximately \$200,000 to the escrow fund. Board Member Edelman seconded. Motion was passed.

Holmberg also received a letter of engagement from the auditing firm.

Board Member Lewis discussed extending the District's escrow account agreement. She will reach out to see what they suggest for how long the District should extend for.

Item 6- Old Business: Grants, Donations, & Fundraising

Board Member Moser sent an email to Kathy at Omaha track explaining that we haven't heard anything about possible donations and will reach out to the president of facilities. Still no contact has been made.

Board President Kennedy explained there will be a meeting with representatives from PDC Energy tomorrow. District Director Kentfield, Board Member Lewis and Board President Kennedy will tour them around the facility to discuss future partnerships and donations.

Director Kentfield reached out to Leslie Tesla to begin process for 2019 for grants and donations.

Item 7- Old Business: Outdoor Project Update

Director Kentfield reports outdoor project is on track. Trusses are to be delivered on Friday, pad is ready, and everything has passed inspection. On pace of getting done December 31<sup>st</sup>.

Item 8- Old Business: Other

N/A

Item 9- New Business: Public Hearing- 2019 Budget

Alan Holmberg reported that the assessed valuation was at \$374 million dollars and discussed the District operational and debt service mill levies.

District Director Kentfield- The 2019 budget was to get past what was needed for support in facility construction and operations. The plan for 2019 is to complete the operation and construction of the facility. For 2020 and moving forward, the plan is to move into prevention maintenance, replacement plans, and long-term projects.

Board President Kennedy asked the public for oppositions and support of the budget. Board President Kennedy closed the public hearing

Item 10- New Business: 2019 Budget Resolutions

Item 10a- Board Member Lewis moves to approve the resolution for adopting the budget for calendar year beginning the first day of January 2019 and ending the last day of December 2019. Board Member Moser seconded. Motion carried.

Item 10b- Board Member Lewis moves to approve the resolution of appropriating sums of money for the 2019 budget year. Board Member Edelman seconded. Motion carried.

Item 10c- Board Member Lewis moves to approve the resolution levying general property taxes for the 2019 year to help defray the costs of government for EAPRD for the 2019 budget year. Board Member Edelman seconded. Motion carried.

Item 11- New Business: Public Hearing – Amended 2018 Budget

Alan Holmberg- District is bringing in more than anticipated including rentals, classes, etc. The step of increasing the general fund budget should be taken because of this.

Amendment 2018 budget: The amendment is \$2.4 million in general fund and \$500,000 in capital project fund. Board Member Lewis had a question regarding the debt service fund. Alan Holmberg responded by explaining that the audit put the treasurers fee for the debt service mill levy into the debt service causing the discrepancy.

Item 12- New Business: Amended 2018 Budget Resolution

Item 12a-

Board Member Lewis moved to approve the resolution of doctoring the amended budget for the calendar year beginning the first day of 2018 and ending the last day of December 2018. Board Member Moser seconded. Motion carried.

Item 13- New Business: Public Hearing- Anne M. and Eric R. Eichmann's Petition for Inclusion of Property into the Eaton Area Park and Recreation District

*Omitted item 13 as previously approved.*

Item 14- New business

Board President Kennedy made a recommendation to approve \$3,500 to be set aside and distributed for staff bonuses. Board Member Edelson motioned to approve the \$3,500 to be set aside and distributed for staff bonuses. Motion carried.

Item 15- Board Reports

No comments

Meeting adjourned – 6:58pm