

Board Meeting Minutes – June 20, 2018

Item 1- Pledge of Allegiance

Item 2- Roll Call at 6:31pm

Board Members answering roll call were Lewis, Moser & Kennedy. Richards and Rohn were absent.

Item 3- Review of Minutes from May 16, 2018 Meeting

A motion was made by Board Member Lewis to accept the minutes as written, the motion was seconded by Board President Kennedy.

Item 4- Public Comment: None

Item 5- Staff Reports

Director Kentfield presented District Rec Report and Financials to the Board. Answered questioned regarding upcoming summer events.

Director Kentfield gave report on the July 9 Grand Opening event explaining how it will be executed and marketed. Director Kentfield also answered questioned regarding the Friday on the Patio event.

Alan Holmberg reported on the District financials including the District's ability to pay for both bond repayments. Payments have been made and the money is out of the District's Bank of Colorado account. District audit should be completed in July.

Item 6- Old Business: Grants, Donations, & Fundraising

Daniels Fund wrap up to be completed still by Director Kentfield – Due July 1.
District will kick off Brick Campaign on July 9, 2018

Item 8- Old Business- Other: None

Item 9- New Business: Eaton Area Athletic Complex Improvement Plans

Director Kentfield presented the project budget including the addition of concrete, turf improvements, storage facility and other assorted items. Follow up questions regarding the usage of the storage facility and turf changes were asked and answered by Director Kentfield. Unfortunately, the District only received one turf quote from Belmire Landscaping. Direction from Board Member Lewis was to not continue to seek work with Belmire and to continue to seek alternative options. Discussion on the maintenance facility was had by the Board. Direction is to continue to seek pricing on a 30x40ft facility. Board would like to keep full project on the budget worksheet regardless of the amount. Alan brought up who would serve as Project Manager for this project. Item remained on the table to discuss as we move forward. Board member Lewis recommended and wants to ensure we are seeking seed mixtures that do not require as much water and are responsible for the climate and conservation. Alan Holmberg brought up the continued use of the District Escrow account. District approves to moving project funds into the escrow account to accrue additional interest money.

Item 10- New Business: Approval of Amanda Brady, marketing contract

Director Kentfield presented the contract of Amanda Brady to provide marketing services for the District. Board Member Lewis did not question the contract but what happens after the conclusion of the contract as of August 31. Direction of the District Board to ensure there is a long-term plan for the

Marketing Position and to seek a replacement for the Marketing Coordinator position prior to the end of the contract. Board Member Lewis made a motion to accept the Contract. Board Member Moser seconded the motion.

Item 11 – New Business: Board Contacts

Board Member Lewis was presented as the contract for programming.

Board Member Moser was presented as the contact for Grants, Fundraising, etc.

District President Kennedy was presented as the contact for marketing.

District President Kennedy identified protocol for handling shareholder concerns and complaints. Moving forward, Board Members will listen to the concerns and include both the shareholder and Director Kentfield on email communication as soon as possible. Director Kentfield will then share concerns with the appropriate party and get the concern taken care of. All communication should be in the form of email to ensure clear paper trails for the District.

District President Kennedy identified that moving forward, Board Packet items will become paperless except for agendas and Rec Reports.

Board Reports – None

Meeting adjourned – 7:08pm

The District received a list of zoning changes from Weld County Assessor in our taxable district. There were two changes, one was the land size and the other was a zoning change. Avi Rocklin sent a letter to the property owners. We will move forward if we do not hear anything in 10 days from the date of the letter. Alan Holmberg proposed adding this to our calendar every three-four months. Director Kentfield will add this to his calendar.

Item 10- New Business: None

Item 11- New Business:

Item 12- New Business: President Lewis inquired about our pass system for fitness classes. The District has now implemented a pass per class and participant must be present. Participants pick up the passes at the Welcome Desk.

Item 13- Board Reports:

President Lewis thanked the staff and appreciates the patience to work through everything. Alan Holmberg recommends putting the funds received from Xcel Energy "energy efficiency" into the escrow account. Director Kentfield said Bruce inquired about publicly identifying the capital funds to finish outdoor complex. Discussion was held about putting up the play structures and what funds or grants might be available for that. GOCO may be a possibility for this, but it needs to be looked into. Concession stand at the Ball Park is going smooth. It has been contracted out and it is ready for summer. Director Kentfield said we hosted a Sunday tournament last weekend and another tournament is scheduled for this weekend.

Item 14- Adjourn Meeting

As there was no further business, the meeting was adjourned at 7:16 p.m.

Darlene Martin, Eaton Area Park & Recreation District Marketing & Community Relations