

## Board Meeting Minutes – March 17, 2021

### Item 1 – Pledge of Allegiance

### Item 2 – Roll Call at 6:31pm

Board Members answering roll call were Board President Edelmon, Board Member Kennedy, Board Member Lewis, Board Member Rohn  
Board Member Baiamonte was absent.

### Item 3- Review of Minutes:

Board member Kennedy made a motion.  
Board member Lewis seconded.  
Motion carried.

### Item 4 – Public Comment

Mrs. Holmberg asked who was in charge of the bulletin board in the hallway and asked why there was an article for the football team and not the softball team.

### Item 5 - Staff Reports

- a. Recreation Updates – Presented by Brian Stone, District Director
  - i. Mr. Stone thanked Facility Manger, Josh DeJong and his staff for the snow removal over the past weekend. They spent numerous hours plowing the snow to ensure we could get the facility open with only a minor delay. Board President Edelmon echoed the statement and asked that we possibly look at finding a contractor to assist with these large snow events.
  - ii. Mr. Stone provided an update on the water agreement with the school district. Mr. Stone has been working to locate a water engineer to help evaluate the system and ensure that the new construction works with the EAPRD system and to find areas that might be duplicates of our current system that might not be necessary. Legal Counsel, Avi Rocklin stated that the current path the District was on was a good one and commented on the terms of the agreement. She was hopeful that the two Districts could have good conversations and work it out. We will make a decision at a later date to see if a letter is necessary to come from her office. Board President Edelmon thanked Mrs. Rocklin for her help and stated that finding a water engineer was important to this process and is worth the time and effort. He also recommended setting up a meeting with Superintendent Jay Tapia to review the system. We will take the right routes in this process.
  - iii. Mr. Stone stated that he has been in contact with Big Horn Construction and their insurance company regarding the picnic shelter, tables, and trash receptacles. Mr. Stone has shared with the contractor that the current condition at the site is unsafe as we begin to move towards more outdoor activities. The contractor was confident that they could get the structure down to ensure the site was safe as they wait to hear back on next steps from their insurance company. The District is hopeful that all damages will be covered by the contractor.
  - iv. Mr. Stone stated the gym floor was coming along nicely and that the floor had been completely removed. During demolition of the floor, there was still a significant amount of water on and under the water barrier. Mr. Stone stated he was thankful that the insurance company allowed for full removal and install of this project. Mr. Stone shared that the maple flooring was delivered and that they will begin laying the subfloor by the end of the week. The contractor is hopeful to get the project completed by the end of April. Board President Edelmon asked

- if we could do any maintenance to the baskets or any other items in the gym while the floor is torn up. Mr. Stone stated that, unfortunately, the contractor who repairs the volleyball nets is unavailable at the current time, so we would have to wait. He also stated that additional cleaning of all the dust would need to be done, but we would have to wait until installation of the flooring is complete.
- v. Mr. Stone stated that he was approached by Board President Edelman to look at the possibilities of adding a center logo to the court. Mr. Stone presented a mock drawing and stated that it would cost about \$2,000. He also shared that they would like to add three additional pickle ball courts on the west side to run camps and clinics which would cost about \$1800. Board Member Lewis commented that she liked the idea of a logo and the branding that it can provide. Board Member Kennedy was supportive of both items and liked additional opportunities to program along with the logo for branding. Board President Edelman stated that he feels they would complete the floor and be good additions.
  - vi. Mr. Stone stated that youth basketball was a success. The league tournaments wrapped up this past weekend with a tournament held at the middle school. He went on to say that soccer is right around the corner and over 300 kids have registered for the spring program. Group swim lessons began last week. It's great to see a group of kids in a class again. Staff continues to hope to get to level blue so we can continue to lift restrictions in our facilities. Board President Edelman commented on the departure of our Marketing Specialist, Amanda Brady. Mr. Stone stated that staff was working on writing a job description in order to fill the position. Currently, Recreation Manager Avalon Mays will be taking the lead on ensuring that marketing continues to be offered at a high level and the Rec Beet continues to get out weekly. Board President Edelman asked if this was a full or part time position. Mr. Stone stated that it is currently part time. Mr. Edelman asked if this was sufficient to get all the communication out to the community. Mr. Stone stated he felt that, at the present time, a part time Marketing Specialist was sufficient. Mr. Edelman stated that as we continue to move forward and reduce restrictions, we will need to have someone in place to ensure we are getting the word out and people back into our facilities. Board Member Lewis stated she had concerns with the quality of candidates for a part-time employee. She also mentioned that this position could potentially do sponsorship packets and present them to the community. Board Member Kennedy agreed that the sponsorship piece has been talked about for some time and needs to be a priority. Mr. Stone stated he would reach out to other agencies to see how they handle their communications and marketing and bring that information back to the Board.
  - vii. Board Member Lewis asked how Eaton's Explorers was coming along. Mr. Stone provided an update on the Spring Break camp and that enrollment was low, but the team was still going to offer the program to work out potential issues prior to the summer camp. Recreation Coordinator, Cobbley has been working hard with the state to ensure we are compliant with all state licensing guidelines. We currently have 11 enrolled for full-time this summer. Board Member Lewis asked how hiring was going and ask if we hired a Director. Mr. Stone stated that Ms. Cobbley wants to take a big role in this camp and will be finding staff that support her vision. Board Member Kennedy asked how we were marketing this year's program. Mr. Stone stated that the District will use its normal channels, but Ms. Cobbley will be doing a Facebook Live event to explain the camp and answer questions from the community.

Financial Consultant, Alan Holmberg shared that property taxes are coming into the District, but the larger amounts will come in the next few months. He stated that after reviewing the revenue reports that they were on track to hit the annual goal. During this year's budget, it was difficult to project what restrictions would be put in place and how to project revenues, but it was good to see that revenues were on track for 2021. As the larger tax amounts come in, it allows us to pay the first half of our bond payment for the year on June 1<sup>st</sup>. Mr. Stone stated that we had an \$18,000 deposit from ActiveNet, which is the first time the District has seen this large of an amount in over a year. Mr. Stone stated that he spoke with the Weld County CFO, Don Warden, about the oil and gas industry in Weld County, and he anticipated about a 12-15% decrease in oil and gas revenue in 2022. This is very much an estimate because the county is so large, but it does provide us a good projection for the next year.

#### Item 6 – New Business

- a. Authorization for District Director's signature on contract with *All City Flooring Company*- presented by Brian Stone, District Director. Before you this evening is a contract that Legal Counsel, Avi Rocklin put together for the District. This contract will help protect the District on projects done for the District. It outlines the contractor's responsibilities including warranty, certificate of insurance, bonds, and timelines. This document will assist the District if a contractor does not fulfill the duties outlined in the scope of work. Tonight, I am seeking approval to sign the contract with *All City Floor Company* for demolition and installation of a new floor at the Eaton Area Community Center.
- b. Board Member Kennedy made a motion to approve the District Director's signature on the contract with *All City Floor Company*.
- c. Board Member Rohn seconded the motion.
- d. Motion carried.

#### Item 7 - Board Reports

- a. Board President thanked Mr. Dejong and his staff for the snow removal of the complex. He thanked all staff for the last year and thinking outside of the box, which could not have been done without all of your hard work.
- b. Board Member Kennedy asked staff to keep up with the social media posts. It is great to see the snow removal and the progress on the gym floor. It has received lots of great feedback.

Adjourn Meeting at 7:21 pm