

Board Meeting Minutes – September 19, 2018

Item 1- Pledge of Allegiance

Item 2- Roll Call at 6:30pm

Board Members answering roll call were Robin, Nina, Brandon and Julie.

Item 3- Review of Minutes from August 15, 2018 Meeting

A motion was made by Board Member Moser to accept the minutes as written, the motion was seconded by Board Member Lewis.

Item 4- Public Comment:

Weld County Department of Public Health & Environment and Northern Colorado Breastfeeding Coalition recognized the Eaton Area Community for providing a supportive workplace and public venue for nursing mothers.

Item 5- Staff Reports

District Attorney Rocklin reported that the homeowner interested in petitioning for inclusion into the District did not have both owners of the property complete the necessary paperwork and therefore the District will not be filing for their inclusion.

Director Kentfield presented District Rec Report and Financials to the Board. Board member Lewis asked Michelle Stout about the weekly senior meals offered by the District. Michelle reported that they are going well with an average of 30 in attendance. There are programs offered in addition to the meal that include magicians, bingo and the annual senior vender event. Board Member Lewis encouraged Michelle to reach out to the schools for weekly entertainment.

Director Kentfield introduced the new Facilities Supervisor, Josh Dejong. Board President Kennedy welcomed Josh to the team and thanked the entire staff for their time and work over maintenance week. Director Kentfield highlighted Erica Hight for her leadership throughout the week.

Alan Holmberg announced that our District's assessed value has increased from \$372 million up from \$313 million in 2017. Mr. Holmberg brought up a housing development west of CR35 and 392. District Attorney Rocklin will look into their inclusion into the District.

Item 6- Old Business: Grants, Donations, & Fundraising

Board Member Moser sent a letter to representatives of Omaha Track and is continuing to seek contacts for the sand company.

Director Kentfield reported that the brick fundraiser is underway.

Item 7- Old Business: Emergency Meeting Conducted on August 17, 2018

District Attorney Rocklin briefed the Board on the emergency meeting and the actions that were taken during the emergency meeting involving the removal of Todd Richards from District bank accounts.

Member Richards. Board Member Lewis moved to ratify the decisions made during the Emergency Meeting where Todd Richards had missed three consecutive meetings, vacated his position of the District Board and needed to be removed for EAPRD business account. Board Member Rohn seconded.

Board President Kennedy formally thanked former Board Member Richards for his time and efforts spent on the District Board.

Item 8- Old Business: District Audit

Alan Holmberg presented the EAPRD Audit for 2018. The audit was accepted for the District. Alan guided the Board through the audit report and explained several items.

Director Kentfield presented an updated plan for the outdoor improvement projects. With the hiring of the new Facility Supervisor, Director Kentfield explained that the project will slow down to include the new hire in the process. Director Kentfield mentioned that no bids would be awarded, and the project would not begin until the Facility Supervisor was onboard.

Item 9 – Old Business: EAAC Outdoor Project Update

Director Kentfield reported on a number of updates for the scope of the outdoor project now the Josh Dejong is serving as General Contractor and project manager.

- Add seed and irrigation around the multipurpose field, add mulch and paths from the parking lot
- Add seed and irrigation to east side of parking lot outside of the in EAAC
- Add seed to west patio lawn

Director Kentfield identified areas of supplemental income to complete the outdoor project.

Board Member Moser asked a question about why there were surpluses in the line items. Director Kentfield explained that our process for the 2018 budget was subjective in some areas.

Item 10 – Old Business: Other

No comment

Item 11 – Outdoor Equipment Purchases

Director Kentfield presented 3 pieces of equipment for approval to purchase. Board Member Moser made a motion to approve the equipment purchases for \$22,000. Board Member Lewis seconded.

Item 12 - Old Business: Board Vacancy Discussion

District Attorney Rocklin explained the process to appoint a new board member to fill the vacancy left by Board Member Richards. The Board commented that ideally the seat would be filled prior to the budget process. Board Member Lewis identified a possible candidate in community member Trent Edelman. Board Member Moser made a motion to appoint Trent Edelman to serve on the District Board. Board Member Rohn seconded.

Item 13 - New Business: Other

District Attorney Rocklin explained that the Board needs to appoint a new treasurer for the Board. Board Member Lewis recommended to nominate someone who is already approved on District bank accounts. Board Member Lewis moved to appoint Board Member Rohn to Treasurer of the Board. Board Member Moser seconded.

Item 13 - Board Reports

Board Member Lewis brought to the Board that through the vacancy process, she wanted to clarify minutes from 2016 where Board President Kennedy missed 3 consecutive meetings. In September of 2016, there was a discussion between Board President (at the time) Lewis and Board Member (at the time) Kennedy prior to Board Member Kennedy attending Graduate School. In the meeting, discussion

included an opportunity to move meeting dates to accommodate Board Member Kennedy and her schooling. A discussion that was not noted in the minutes. Board Member Lewis would like to ratify the September 2016 minutes to reflect that the Board had that discussion, they chose not to move Board meeting days and that her absences were excused due to her situation. Board Member Rohn made a motion to ratify the September 16 minutes. Board Member Moser seconded.

Meeting adjourned – 7:23pm